



OFFICE OF THE COMMANDANT, HOME GUARDS, ROURKELA

No. 134 / HGs

dt. 01.06.2025

SCHEME OF EXAMINATION FOR ENROLMENT OF HOME GUARDS

As per advertisement letter No.-43/HGs dtd. 19.02.2025, it is hereby informed that an advertisement was made for the filling of 107 posts of Home Guards in Rourkela Police district. All the applicants are hereby informed that a written examination for the selection process for the filling total Home Guards posts in Rourkela Police district will be held at **Ispat Stadium, Sect-6, Rourkela** on the date and time mentioned below. Therefore, the candidates who have applied are required to appear on the scheduled date at **5 A.M** along with their original certificates (voter id card, other govt. id proofs and their Xerox copies) Candidates should bring Blue/Black pen, exam board, and water bottle. along with the token given at the time of application submission.

The following salient points are mentioned for benefit of candidates appearing:-

- (i) The scrutiny of applications would be published on the same day of publication of this advertisement in the notice board of HG office, Rourkela, notice boards of all the police stations of Rourkela Police district and S.P Rourkela official website. The candidates whose applications are rejected (apart from eligibility criteria) would be given chance to rectify the documents/forms before 7.6.2025.
- (ii) There would be separate test for candidates who possess specific skills/trade and General Duty (GD)
- (iii) There will be no waiting list for the final selection.
- (iv) The number of vacancies is subject to change without prior notice.
- (v) Merely applying for the post would not entitle for consideration for appointment.
- (vi) Indiscipline during recruitment process may lead to immediate disqualification.
- (vii) The final merit would be published after due approval of the selection board with proper merit list.
- (viii) No second chance would be given if any exam is not attended by the candidate.

Plan of Examination/ Scheme of Examination:

The requirement Examination consists of following stages.

Sl. No	Stages of the Examination	Date & time of examination Venue	Paper/ Test	Duration	Marks	Type of test
1.	Language Test (Qualifying in nature) (It is applicable for all candidates)	09.06.2025 at 7.30 A.M Ispat Stadium, Sector-6, Rourkela.	Odia Language Test	(30 minutes)	20 marks (The candidates will secure at least 60% marks which is qualifying in nature)	(Paragraph writing)
2.	OMR Based Written Examination (It is applicable for all candidates)	09.06.2025 8.30 AM TO 9.30 AM	Odia language, & General Knowledge	60 Minutes (1 hour)	40 Marks	Objective type with MCQ type. Each correct answer will carry 1 mark. There will be no negative marking.

3.	Measurement of Physical Standards	To be intimated later	Detailed information is mentioned in point no. 2.	Of qualifying in nature (No Marks)	
4.	Medical Examination	To be intimated later	Of qualifying in nature (No Marks)	Medical Examination done by the MO. Those candidates declared by the MO (Medical Officer) as unfit will be disqualified.	
5.	Physical test for candidates without specific trade / skill (G.D) OR Skill/ Trade Test (Practical)	To be intimated later	2 Kms Walk for Men & Women	For men -16 Minutes – 20 Marks For men -18 Minutes – 15 Marks For men -20 Minutes – 10 Marks	
				For Women-18 Minutes – 20 Marks For Women-20 Minutes – 15 Marks For Women-22 Minutes – 10 Marks	
			Experience Test/ Trade Test	20 Marks	
6.	There will be a viva Test (Personnel Interview)	To be intimated later	Detailed information is mentioned in point no. 7.	20 Marks	
7.	The NOKs of deceased HGs on production of required documents	To be intimated later	Detailed information is mentioned in point no. 8.	10 Marks	Extra Marks

Total Marks - 80 Marks

Note:

- Candidates who qualify in the Odia Language Test will be present for the further necessary process.
- The written test will be conducted in OMR based recruitment test format with multiple choices.

(1) Odia Language Written Test (Qualifying):

A written test for odia language will be held for the candidates in this phase at the Ispat Stadium, Sect-6, Rourkela on the mentioned date and time. In this test, they will write any one of the four essays in Odia language within 400 words. Candidates should bring Blue/Black pen, exam board, and water bottle.

Proficiency Test.

- Candidates who will qualify in the Odia Language Test will be present for the further necessary process.

(2) Written Test Marks allotted-40 (Forty Marks) (40 X 1), Duration-60 Minutes

- The questions in the written test will be based on Odia language & General Knowledge. The standard of the questions will be such that a student who has passed the fifth standard examination can answer them. There will be no negative marking in the written test.
- The medium of the written test will be in Odia language.
- Candidates who do not appear for the written test will be declared disqualified.
- The minimum qualifying marks in the written test will be fixed by the Selection Board as per the recruitment rules.
- The written test will be conducted in OMR based recruitment test format with multiple choices.
- Candidates who have cleared the written test will be promoted to the next stage in the ratio of 1:15

(3) Physical Standard Measurements for all categories : (Qualifying only)

The candidates must have the minimum Physical standard of height, weight and chest as follows:	<u>Height</u>	<u>Weight</u>	<u>Chest</u>	
			<u>Un-Expanded</u>	<u>Expanded</u>
	Men	163 cm 50 kg	76 cm	81 cm
	Women	153 cm 45 kg	-	-

There shall be minimum of 5 cms difference between unexpanded and expanded chest.

(a) The minimum physical standards mentioned above will be applicable to all candidates. If the candidate has a certain ability but does not meet the minimum physical standards, then the ability will be mentioned in the broad sheet and if it is found appropriate in the ability test, then the C.G, HGs Odisha, Cuttack, will request the Odisha Health Officer to relax the standards.

(4) Medical Examination (Qualifying):

In this stage, an initial examination of the candidates will be conducted by the Government Medical Board and the health problems of the candidates will be determined. If any heart, blood pressure related problems are found, they will be excluded for further physical fitness. After this, an agreement will be signed by the candidates that they do not have any health problems.

(5) Physical Efficiency Tests: (20 Marks):

Only those candidates who qualified in the Medical Test shall be allowed to participate in the Physical Efficiency Test.

Candidates	Events	Time/Attempt
Men (G.D)	Walk 2 kms.	For men -16 Minutes – 20 Marks For men -18 Minutes – 15 Marks For men -20 Minutes – 10 Marks
Women (G.D)	Walk 2 kms.	For Women-18 Minutes – 20 Marks For Women-20 Minutes – 15 Marks For Women-22 Minutes – 10 Marks

a. Any grievance or complaint during the course of the Physical Standards Measurement and Physical Efficiency Test should be brought to the notice of the Chairman of the Board instantly on the very day before completion of the Test and the decision of the Chairman in this regard shall be final and binding.

b. The candidates shall appear in the Physical Efficiency Test at their own risk. The Board shall not be responsible for any injury or physical damage of the candidates during the Physical Efficiency Test or any time thereafter caused due to appearing in the Physical Efficiency Test.

IMPORTANT:

The candidate shall produce a self-declaration certificate regarding physical fitness to participate in different physical efficiency tests and submit it to the Recruiting Board while appearing for the physical test. The format of self-declaration certificate is enclosed at Annexure –E.

(OR) Trade/Skill Test: - (20 Marks)

Only those candidates who qualified in the Medical Test shall be allowed to participate in the Trade/Skill Test.

- Applicants who have applied under certain specific trade or skill like driving, computer skills, cooking, masonry, carpentry, electrician, gardening, barber etc. would have to appear for separate tests.
- However, such candidates are not exempt from tests of qualifying nature, i.e., Odia and qualifying physical criteria.
- Separate practical/theory tests would be conducted for them and they would be scored according to specific skills.
- Candidates with specific set of skills to produce experience certificate/proof of employment or self-certify the nature and years of experience in specific trade.
- Candidates with driving as specific trade need to produce valid LMV/MMV/HMV driving license.

(6) Personal Interview:- (20 Marks)

A personal interview test will be conducted for the candidates to determine their responsibility, personality, presentation and usefulness which will be helpful in working for the police department. A maximum of 20 marks has been fixed for this interview test.

(7) NOKs of deceased HGs :- (10 Marks)

The Legal heirs of the Home Guards who died while in service will be given additional 10 numbers after producing the required documents.

Distribution of marks

General Knowledge	- 40 Marks
Trade/ Skill Knowledge or Physical Efficiency Test (Candidates for General Duty)	- 20 Marks
Personal Interview	- 20 Marks

Total = 80 Marks

- Extra 10 Marks will be given to the NOKs of deceased HGs on production of required documents.

Special Note:-

(a) Candidates should note that if the candidates do not appear or are found absent even after the last call of each examination, they will be declared disqualified.

(b) Candidates who are considered disqualified in any selection process will not be able to participate in the subsequent selection process.

(c) Candidates are informed that the details/information of the examination authority can be obtained from the nearest police station, office of the Commandant Home Guards, Rourkela and through SMS and from the S.P. Rourkela (Website) (www.rourkelapolice.in) and Helpline numbers (9337443949) & (9348319449) .

Sd/-

**Commandant
Home Guard, Rourkela.**

Memo No. **135** /HG

Date **01** .06.2025

Copy to all Addl. SPs/Dy. SPs/ Vigilance SP/SDPOs/IsIC/OsIC/PRO of Rourkela Police District/ Notice Board of DPO and RO for wide circulation.

Sd/-

**Commandant
Home Guard, Rourkela.**

Memo No. **136** /HG

Date **01** .06.2025

Copy forward to D.I.G of Police (W.R), Rourkela for information.

Sd/-

**Commandant
Home Guard, Rourkela.**

Memo No. **137** /HG

Date **01** .06.2025

Copy forward to Commandant General, Home Guards, Odisha, Cuttack for information.



**Commandant
Home Guard, Rourkela.**